

Home Care Club: Here's What We'll Do For You!

Heating/Air Conditioning Checklist

Our Heating/Air Conditioning Preventative Maintenance Agreement covers over one hundred separate items that we check and verify before providing you with a written report of our analysis. If service work is necessary, all charges are stated up-front before any work is performed. Each inspection includes:

- Clean and check condenser coil
- Check operating pressures
- Check starting capabilities
- Check safety controls
- Check washers & filters
- Check and adjust blower components
- Check for correct air flow
- Clean and inspect heat exchanger
- Clean flue pipe and base of flue
- Clean venturi and blower
- Check operation of safety pilot
- Check output of thermocouple & generator
- Clean condensate drain
- Check for proper temperature difference
- Check all electrical connections
- Check voltage and amperage on motors
- Lubricate all moving parts where necessary
- Check thermostat calibration
- Apply protective coating to outside unit
- Clean coils inside and outside
- Clean fans inside and outside
- Oil or grease all bearings
- Check all electrical controls
- Check all lines for leaks

Plumbing Checklist

Our Plumbing Preventative Maintenance Agreement covers over one hundred separate items that we check and verify before providing you with a written report of our analysis. If service work is necessary, all charges are stated up-front before any work is performed. Each inspection includes:

Basement

- Check water meter
- Check emergency water shut-offs
- Show customer where valves are
- Check operation of sewage ejector pump

- Check sewage ejector valve
- Check operation of sump pump
- Check sump pump valve
- Examine exposed lines for leaks/corrosion
- Examine exposed sewer lines for leaks/corrosion

Water Heater

- Check relief valve
- Check for safety
- Check exhaust pipe condition
- Inform customer about water heater cleaning
- Emergency water shut-off valves
- Place sticker on water heater

Laundry Area

- Check emergency shut-offs
- Watts valve operation explained
- Check laundry drain
- Laundry tub checked
- Laundry tub drain checked
- Laundry tub pump checked
- Laundry tub check valve

Kitchen

- Check under sink drain piping
- Check emergency water shut-off valves
- Valve tags on all valves
- Check drains for proper function
- Check faucets for general appearance
- Check garbage disposal
- Place sticker on garbage disposal

Water Heaters (Residential)

WHAT WE WILL DO: Clean the burner assembly on your gas water heater; visually check the temperature and pressure relief valve for safe operation and to make sure it is free of corrosion. Check the vent assembly for carbon monoxide leakage. If electric, check the thermostat settings and readjust. Drain water heater until water runs clear. Insure water heater is operating at its peak efficiency as per the manufacturer's specifications.

WHY HAVE IT DONE: All manufacturers, including ourselves, recommend having this service performed in order to maintain the warranty on the water heater. This service should be performed at least once a year. By having this service done by us, it guarantees that your water heater will be operating at its peak efficiency saving you money on your utility bill, as well as insuring safety. Your faucets will operate easier and require less

maintenance since the sediment and foreign materials trapped in your water heater will not travel through the hot water pipes.

Kitchen Faucet

WHAT WE WILL DO: We will check the most widely used fixture in the house, the kitchen faucet, for leaks and corrosion. We will also grease your stems, cartridges and rubber seals for ease of operation and clean the aerators on all of your faucets throughout the house for proper water flow.

WHY HAVE IT DONE: Foreign material often comes through your water source causing friction between the stems and seats, which affects the operation of your faucet. This foreign material also clogs the aerator restricting proper water flow. By having this service performed, it will extend the life of your faucet and save you money by not having to replace these items.

Toilet

WHAT WE WILL DO: We will inspect the toilet and tank for any leaks and proper flushing function. We will check the water measuring device for proper adjustment along with the flapper for a proper water seal. The float ball, overflow tube and any linkage will be adjusted and set to the manufacturer's specifications.

WHY HAVE IT DONE: To reduce embarrassing and annoying toilet noise from improperly adjusted or defective water measuring device in the toilet. This service will reduce water consumption and guarantee proper flushing action to move solid waste down the line, reducing the chance of a stoppage.

Water Pressure Regulators

WHAT WE WILL DO: Our service technician will check the water pressure on the incoming water line and make any necessary adjustments to your regulator. High water pressure will damage your water heater, fixtures and could cause a pipe to burst in the plumbing system.

WHY HAVE IT DONE: By having your water pressure checked, it will reduce wear and tear on all of your plumbing fixtures throughout your house. High water pressure will cause severe damage to the plumbing system and your water heater warranty will not be honored. This service will insure that your plumbing water pressure is adjusted correctly and helps extend the life of your water heater and fixtures.

Home Safety Check

WHAT WE WILL DO: Your service technician will walk through your home inspecting your plumbing system and tighten any loose faucet handles, packing nuts or other minor repair during the inspection process. Each emergency shut-off under the sinks, toilets, water heater and main water shut-off will be tested to insure emergency water shut-off valve is located along with your emergency gas shut-off.

Bathrooms

- Check shower head for proper operation
- Check bathtub drain
- Check trip lever
- Check for dripping faucets
- Check general appearance of faucets
- Check internal parts of toilet tank
- Tighten toilet seat
- Check toilet grout/caulking
- Check lavatory p-trap
- Check aerator on lavatory
- Check function of pop-up drain
- Check emergency water shut-off valves

Outside

- Check hose bibs
- Check vacuum breakers for dripping
- Tag water softener
- Explain how to put water softener on bypass
- Show curb stop location to customer

Drain Cleaner

- Make customer aware of Bio-Clean/Root-X.
- Make customer aware of Annual Maintenance

Safety/Energy Saving Devices

- Set back thermostat, programmed incl., correct time
- Safety pressure balanced fixtures
- Damage control devices: stainless steel braid washing machine hoses, high water alarms
- Safety devices: carbon dioxide detectors, smoke detector